

Crossroads United Church Searches for a Temporary Children's Ministry Coordinator (January to June 2025)

Crossroads United Church, a vibrant intergenerational congregation in the North Delta/Surrey area, is searching for a temporary Children's Ministry Coordinator for the duration of the incumbent's temporary absence to study abroad from January 1, 2025 to June 15, 2025. This is a 10 hours/week position, and the successful candidate(s) will be working under the supervision and guidance of our Lead Minister, Rev. Cari Copeman-Haynes.

The successful applicant(s) will carry out tasks in two streams of ministry at Crossroads during our Children's Ministry Coordinator's absence. We are open to dividing these responsibilities between two candidates. Five hours each week will be dedicated to preparation for and presence in Sunday morning Children's ministry programming, including communication with CM volunteers and families. Familiarity with Godly Play is an asset. Starting in March, up to twenty hours each month (likely not evenly divided into five hours/week) will be spent building our 2025 summer Children's ministry, KidVenture from the ground up, with ample support from previous year's check-lists and resources.

The successful applicant will be at least 18 years old, and familiar with the United Church of Canada and its ethos. Crossroads United Church is an Affirming Ministry.

Applicants are invited to submit their cover letter and resume until midnight Sunday, November 17, 2024 to apply@crossroads-united-church.ca Only electronic applications will be accepted, and all applications will receive a response indicating they have been received. Interviews will take place in late November. The successful candidate(s) will start the week leading to Sunday, January 5, 2025. More information is available on the Crossroads website www.crossroads-united-church.ca

Duties of CDM Temporary Position at Crossroads United Church August 19 to November 18, 2019

Sunday Children's Programming

The successful candidate will, under the oversight of the Lead Minister, be responsible for

- Communication with storytellers and doorkeepers regarding scheduling
- Preparation of the story materials that will be used each week
- Maintenance of the supplies and equipment related to Children's Ministry at Crossroads (including ordering supplies if needed)
- Weekly presence with the children in order to deepen relationship, including door keeping (a Godly Play function)
- Set-up and take-down of the children's classroom, worship space and nursery
- Welcoming new children and families on Sunday mornings and encouraging them to connect with the Lead Minister
- Participation in worship with the children during regular services (growing into taking a turn at the "time with the children") and supporting the engagement of children during all ages services

KidVenture Ministry

The successful candidate will, under the oversight of the Lead Minister, be responsible for

- Communications with potential volunteers, including leaders-in-training
- Picking up theme/activity planning where the incumbent and team left it in the fall
- Coordination with activity centre leaders
- Creating the registration forms and coordinating communications
- Scheduling the orientation and Bible Study events, and assisting with planning.

General

The successful applicant(s) will be given a key to Crossroads United Church, the use of the phone, photocopier and a work-station. They will have their own tablet or laptop computer.

Remuneration

The successful applicant(s) will be paid according to experience, and in accord with BC Labour law. Vacation pay will be included for the 5.5 month term. There will be no pension or benefits for this 10 hour/week position.